



Job Title: **Audiologist**

Department: Exceptional Student Support Services

Reports to: Lead Hearing Impaired Teacher

Number of Days: 200 Days

Compensation: BG-06

Overtime Status: Exempt

Last Revised Date: March 7, 2014

Mission and Vision: Tulsa Public Schools is the destination for extraordinary educators who work with our community and families to ignite the joy of learning and prepare every student for the greatest success in college, careers, and life. Our mission is to inspire and prepare every student to love learning, achieve ambitious goals, and make positive contributions to our world.

Core Values: Our core values guide how we work and interact with each other at every level of the organization. We embrace and embody these values every day.

- **Equity:** All children deserve the opportunity to develop their full academic and social potential. Our diversity is a community treasure, and we must foster an inclusive environment by examining biases and resolving unfair practices.
- **Character:** We are honest, trustworthy, and have high standards of behavior. We do the right thing even when it is hard. While we do not always agree, we treat one another with kindness and respect.
- **Excellence:** We work hard together and expect a lot of one another because high standards produce exemplary knowledge, skills, abilities, and mindsets.
- **Team:** We care for one another, support the personal and professional development of one another, and work together to improve our community.
- **Joy:** Joy at school and at work makes us more productive because when we create, innovate, and imagine, our motivation grows. We want to ensure that everyone knows the excitement that comes from working deeply on a problem, task, or concept and experiencing breakthrough moments.

Position Summary: The Audiologist is a licensed and certified professional responsible for the hearing healthcare of hearing impaired students in the District. The Audiologist coordinates the Hearing Loss Identification Program with the Department of Health Services and serves as primary referral source for those students at risk for hearing loss. The Audiologist is responsible for the District FM and audiometer inventory, as well as coordination of Project ECCO services.

Minimum Qualifications:**Education:**

- Master's degree in Audiology or Doctor of Audiology

Specialized Knowledge, Licenses, etc.:

- Oklahoma state license to practice Audiology
- ASHA Certificate of Clinical Competence in Audiology (CCC/A)
- Extensive knowledge in developing, coordinating, and implementing educational services for children with hearing impairments
- Knowledge of communication options available to hearing impaired children

Experience:

- Minimum of 5 years experience in educational or pediatric audiology

Specific Training/Skills:

- Must be skilled in the administration and interpretation of comprehensive audiological assessment and auditory processing evaluation
- Must be skilled in the making of earmold impressions
- Must be skilled in the programming of advanced technology hearing aids and FM systems
- Must be able to maintain scheduled services in a consistent, effective and efficient manner
- Must be skilled in the management of multiple equipment units
- Must be able to communicate effectively using appropriate language levels for students, parents, teachers and administrators
- Must have a working knowledge of IDEA 2004 and the Oklahoma Policies and Procedures for Special Education
- Must be proficient in the use of a computer including Microsoft Office XP and NOAH (Audiology software for database management)
- Excellent written and oral presentation skills required

Physical Requirements:

- Must be able to travel between schools within assigned area, carry up to 30 lbs. of material, standing, etc.

Scope of Authority:

- Responsible for coordination and implementation of audiological screening and intervention services for entire District. Responsible for collaboration with Health Services staff for the Hearing Loss Identification Program

Responsibilities and Essential Functions: The following duties are representative of performance expectations. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.

- Monitor the auditory sensitivity of hearing impaired students in Special Education and general education classrooms
- In-services classroom teachers regarding the use and function of amplification, both personal (hearing aids) and school-owned (FM systems)
- Monitor the hearing aids, FM systems and earmolds of hearing impaired students both electroacoustically and by means of listening checks

- Execute and prepare such forms, records and reports as may be called for in the audiological management of hearing impaired students and other students for whom services are requested
- Contact and consult other professionals in the community regarding audiologic management of the student as desired by parents, teachers or administrators
- Work cooperatively with principals and other District administrators and supervisors in planning and implementing educational programs related to the hearing impaired student
- Exercise supervision and care over all equipment, furniture, books and supplies entrusted to his/her care
- Instruct students and teachers in the proper use and preservation of school property including hearing aids and FM systems
- Maintain the District screening and audiologic equipment (service and calibration)
- Maintain the District inventory of FM systems, including routine maintenance, repairs, and summer service
- Liaison between the District and Project ECCO through the Oklahoma State Department of Education
- Attend, participate and/or lead required in-service training activities
- Recommend annual Audiology budget for Assistant Superintendent for Special Education and Student Services
- Display ability to work collaboratively with others on a team
- Perform other tasks, duties, or services consistent with this position as assigned

Customer Contacts:

- *Internal:* School nurses, health assistants, speech-language pathologists, Special Education staff, teachers, parents and principals
- *External:* Private audiologists, private ENTs, community health organizations, hospitals, parents, SoonerStart, and outside service providers

Supervisory Responsibilities:

- This role does not directly supervise any individuals

Working Conditions: Exposure to the following situations may range from rare to frequent based on circumstances and factors that may not be predictable.

- Standard school environment

Tulsa Public Schools is committed to building a diverse and inclusive team of individuals who contribute to the district's mission with their talents, skills, and energy. Tulsa Public Schools is an equal opportunity employer and does not discriminate on the basis of race, religion, color, national origin, sex, sexual orientation, gender expression, gender identity, pregnancy, disability, genetic information, veteran status, marital status, age, or any other classification protected by applicable law.

Tulsa Public Schools also provides reasonable accommodations to qualified applicants and employees with disabilities. If you need an accommodation during the application process, please contact the district's talent management department at 918-746-6310 or the district's human rights and Title IX coordinator at 918-746-6517. You can also direct your request for accommodation in writing to the Tulsa

*Public Schools Education Service Center, Attn: Talent Management, 3027 S. New Haven Ave., Tulsa, OK
74114-6131.*