



Job Title: Special Assignment: Elementary Team Leader

Department: School Administration
Reports To: Principal / Assistant Principal
Stipend: \$1,849
Security Access: Site Specific
Last Revised Date: July 28, 2015

Mission and Vision: Tulsa Public Schools is the destination for extraordinary educators who work with our community and families to ignite the joy of learning and prepare every student for the greatest success in college, careers and life. Our mission is to inspire and prepare every student to love learning, achieve ambitious goals and make positive contributions to our world.

Core Values: Our core values guide how we work and interact with each other at every level of the organization. We embrace and embody these values every day:

- **Equity:** All children deserve the opportunity to develop their full academic and social potential. Our diversity is a community treasure, and we must foster an inclusive environment by examining biases and resolving unfair practices.
- **Character:** We are honest, trustworthy and have high standards of behavior. We do the right thing even when it is hard. While we do not always agree, we treat one another with kindness and respect.
- **Excellence:** We work hard together and expect a lot of one another because high standards produce exemplary knowledge, skills, abilities and mindsets.
- **Team:** We care for one another, support the personal and professional development of one another, and work together to improve our community
- **Joy:** Joy at school and at work makes us more productive, because when we create, innovate and imagine, our motivation grows. We want to ensure that everyone knows the excitement that comes from working deeply on a problem, task or concept and experiencing breakthrough moments.

Position Summary: As a member of the school's leadership team, team leaders will support the learning of their colleagues by motivating, influencing and organizing teachers to solve problems of practice, promote a culture of learning and improve student outcomes through effective planning and instruction that aligns to district priorities for teaching and learning.

Minimum Qualifications:

- One year of teaching experience in TPS
- Minimum of Average performance for student surveys and value-added (when available); additionally, teacher meets **ONE** of three criteria:

- Minimum Tulsa Model score of 3.5
- Above average on value-added
- Above average scores on student surveys

Responsibilities and Essential Functions: The following duties are representative of performance expectations. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.

- Measurable improvements in student achievement on assessments or other indicators
- Increased team unity and cohesion, resulting in increased satisfaction at work and more positive building culture
- Increased data literacy on team, resulting in increase of data-informed decision-making and instructional planning
- Increased communication between teachers, leaders and district offices

Skills and Abilities Required: The following characteristics and physical skills are important for the successful performance of assigned duties.

- Ability to motivate others
- Ability to work effectively in teams and support the professional development of peers
- Strong written and oral communication skills
- Strong organizational, planning, and record-keeping skills
- Strong instructional expertise with evidence of the ability to translate standards into differentiated instruction
- Skilled in understanding and implementing instructional and behavior management best practices
- Strong analytic and problem-solving skills
- Ability to understand multiple data sources, perform analysis and communicate analysis clearly
- Demonstrated commitment to personal and professional growth

Supervisory Responsibilities:

- This role does not directly supervise any individuals

Working Conditions: Exposure to the following situations may range from remote to frequent based on circumstances and factors that may not be predictable.

- Standard school environment

Tulsa Public Schools is committed to building a diverse and inclusive team of individuals who contribute to the district's mission with their talents, skills, and energy. Tulsa Public Schools is an equal opportunity employer and does not discriminate on the basis of race, religion, color, national origin, sex, sexual orientation, gender expression, gender identity, pregnancy, disability, genetic information, veteran status, marital status, age, or any other classification protected by applicable law.

Tulsa Public Schools also provides reasonable accommodations to qualified applicants and employees with disabilities. If you need an accommodation during the application process, please contact the district's talent management department at 918-746-6310 or the district's human rights and Title IX coordinator at 918-746-6517. You can also direct your request for accommodation in writing to the Tulsa Public Schools Education Service Center, Attn: Talent Management, 3027 S. New Haven Ave., Tulsa, OK 74114-6131.