

Department:	Exceptional Student Support Services
Reports To:	Site Administrator
Compensation:	Teachers' Salary Schedule + 5% Special Education Stipend
Number of Days:	Teachers' Salary Schedule
Last Revised Date:	May 15, 2018
<b>Overtime Status:</b>	Exempt

**Mission and Vision:** Tulsa Public Schools is the destination for extraordinary educators who work with our community and families to ignite the joy of learning and prepare every student for the greatest success in college, careers and life. Our mission is to inspire and prepare every student to love learning, achieve ambitious goals and make positive contributions to our world.

**Core Values:** Our core values guide how we work and interact with each other at every level of the organization. We embrace and embody these values every day:

- **Equity:** All children deserve the opportunity to develop their full academic and social potential. Our diversity is a community treasure, and we must foster an inclusive environment by examining biases and resolving unfair practices.
- **Character:** We are honest, trustworthy and have high standards of behavior. We do the right thing even when it is hard. While we do not always agree, we treat one another with kindness and respect.
- **Excellence:** We work hard together and expect a lot of one another because high standards produce exemplary knowledge, skills, abilities and mindsets.
- **Team:** We care for one another, support the personal and professional development of one another, and work together to improve our community.
- Joy: Joy at school and at work makes us more productive, because when we create, innovate and imagine, our motivation grows. We want to ensure that everyone knows the excitement that comes from working deeply on a problem, task or concept and experiencing breakthrough moments.

**Position Summary**: Provide individualized direct instruction to Deaf and Hard of Hearing students in academic subjects utilizing Signed English (or Pidgin) simultaneously with spoken English, which may be supplemented with Cued Speech. Implement IEP goals and regularly assess in order to guide teaching strategies and activities. Facilitate listening and spoken language communication by providing an appropriate listening environment and ensuring consistent use of hearing technology such as hearing aids, cochlear implants, and classroom and/or teacher-worn hearing assistive technology.

## **Minimum Qualifications:**

Education:

• Bachelors' degree required

Specialized Knowledge, Licenses, etc.:

• Oklahoma Teacher Certification in Deaf Education and Elementary Education

**Responsibilities and Essential Functions:** The following duties are representative of performance expectations. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.

- Develop and implement IEPs by maintaining a compliance rating of 97% or higher consistent with district requirements
- Complete in a timely, accurate manner, roster and caseload reports, as required by the Office of Exceptional Student Support Services
- Complete documentation and charting required to measure progress on student IEPs per the schedule established by the district reports, as required by the Office of Exceptional Student Support Services
- Complete documentation and charting required to measure progress on student IEPs per the schedule established by the district
- Continually incorporates the use of technology and the presentation and delivery of instruction to students
- Continually monitors and adjusts students' instruction through the use of differentiation in such a manner as to enable the student to demonstrate proficiency toward state standards
- Demonstrate effective use of oral, written and signed communications in the completion of daily assigned duties
- Routinely communicates with regular education teachers regarding specific IEP needs of students within regular classroom environments
- Confer frequently with parents and professional staff members regarding the educational, social, and personal problems of such students
- Assists in screening, evaluating, and recommending placements of applicants in the school's special education program
- Participate in the Child Study Team process, upon request
- Keep attendance records and all other records pertinent to the special education program for state reporting
- Participate in transition planning and preparation for adult life experiences
- When required, participate and complete MANDT training to promote positive interactions with students with affective needs
- Must be able to demonstrate competency in directing the day-to-day activities of assigned paraprofessionals
- Display ability to work collaboratively with others on a team
- Perform other tasks, duties, or services consistent with this position as assigned

**Skills and Abilities Required**: The following characteristics and physical skills are important for the successful performance of assigned duties.

- Be able to use Signed English (Pidgin) simultaneously with spoken English
- Ability to use Conceptually Accurate Signed English (CASE) or Pidgin Signed English (PSE)

- Willingness to learn Cued Speech. Willingness to learn how to monitor and troubleshoot hearing technology
- Familiarity with American Sign Language (ASL) is helpful

## Supervisory Responsibilities:

• This role does not directly supervise any individuals

**Working Conditions:** Exposure to the following situations may range from rare to frequent based on circumstances and factors that may not be predictable.

- Regular office environment, including frequent use of electronic email, being able to sit for long periods of time without a break, etc.
- Must be mobile in order to attend events and meetings outside of regular work hours
- Normal effort of occasional periods of light physical activity

Tulsa Public Schools is committed to building a diverse and inclusive team of individuals who contribute to the district's mission with their talents, skills and energy. Tulsa Public Schools is an equal opportunity employer and does not discriminate on the basis of race, religion, color, national origin, sex, sexual orientation, gender expression, gender identity, pregnancy, disability, genetic information, veteran status, marital status, age or any other classification protected by applicable law.

Tulsa Public Schools also provides reasonable accommodations to qualified applicants and employees with disabilities. If you need an accommodation during the application process, please contact the district's Talent Management department at 918-746-6310, or the district's Human Rights and Title IX Coordinator at 918-746-6517. You can also direct your request for accommodation in writing to the Tulsa Public Schools Education Service Center, Attn: Talent Management, 3027 S. New Haven Ave., Tulsa, OK 74114-6131.